

Memorandum of Association

1. The name of the society will be the "Indira Gandhi Panchayati Raj and Rural Development Institute Society"
2. The registered office of the society will be at Jaipur in the State of Rajasthan.
3. The object of which the society is formed are:-
 - (a) To undertake research and studies on Panchayati Raj and Rural Development and Administration;
 - (i) through whole time Research Officers, Research Assistants & Investigators;
 - (ii) by granting Research fellow-ships;
 - (iii) by sponsoring enquiries and studies by individuals and Institutions;
 - (b) to train officials and non-officials connected with Panchayati Raj & Rural Development;
 - (c) to promote creative thinking on Panchayati Raj and Rural Development by organizing seminars, conferences and work-shops for experts, academicians, administrators, researchers, officials and non-officials;
 - (d) to collect and disseminate information and material on Panchayati Raj and Rural Development and to serve as a clearing house of information on these subjects;
 - (e) to collect and maintain information on Local Government in Rural areas in India and abroad;
 - (f) to maintain a well-equipped library on Panchayati Raj Rural Development and Local Government;
 - (g) to undertake codification of the Acts and Rules on Panchayati Raj in Rajasthan and Rest of the country;
 - (h) to undertake evaluation studies of the various programmes of Rural Development and of the functioning of Panchayati Raj;
 - (i) to prepare, print and publish papers, periodicals and books in furtherance of the objects for the Society;
 - (j) to collaborate with other institutions, associations and societies in India or abroad interested in similar objects;
 - (k) to conduct courses of study for certificate/diploma in rural development;
 - (l) to establish institutions for regional centers for the aforesaid objects;
 - (m) to offer fellowships, scholarships, prizes and stipends in furtherance of the objects of the society and
 - (n) to do all such other acts and things either alone or in conjunction with other organizations or persons as the society may consider necessary, incidental or conducive to the attainment of the above objects.
4. Pursuant to the aforesaid objects, the society shall take over all the assets and liabilities of the present Indira Gandhi Panchayati Raj Sansthan already set up as a Government Department.

5. The Society shall with effect from the date it is registered under the Rajasthan Societies Registration Act, 1958 be deemed to have been entrusted with the functions of the Indira Gandhi Panchayati Raj Sansthan set up by the Government of Rajasthan under the Cabinet Resolution 145/84 dated 1.10.1984.

6. The names, occupations and address of the first members of society which will also be referred to as the General Council of the Society are as follow:

S.No.	Name	Occupation	Address
1.	Sh. Shiv Charan Mathur	C.M.	8, Civil Lines Jaipur
2.	Sh. Bhariulal Bhardawaj	S.M. RD & PR	Hospital Road, Jaipur
3.	Sh. S.P. Vishnoi	Govt. Service	Development commissioner & Secretary to Govt. Jaipur
4.	Sh. Yatindra Singh	Govt. Service	Secretary to Govt. Finance Deptt. Jaipur
5.	Sh. Mahendra Singh	Govt. Service	Secretary to Govt. Forest & Environment Rajasthan, Jaipur
6.	Sh. Hanuman Prasad	Govt. Service	Secretary, Govt. Tribal Development & Animal Husbandry Deptt. Raj. Jaipur
7.	Sh. M.L. Mehta	Govt. Service	Secretary to Govt. Agriculture & Coop. Raj. Jaipur
8.	Sh. H.M Mathur	Govt. Service	Secretary to Govt. Industries, Rajasthan, Jaipur
9.	Sh. D.S. Meena	Govt. Service	Secretary to Govt. Special Schemes, Desert Dev. & 20 Point Programme, Raj. Jaipur
10.	Sh. M.L. Goyal	Govt. Service	Secretary to Govt. Energy & Non-conventional, Raj. Jaipur
11.	Sh. S.N. Sinha	Educationist	Vice-Chancellor, Rajasthan University, Jaipur
12.	Sh. K.N. Nag	Educationist	Vice-Chancellor, Agriculture University, Bikaner
13.	Prof. M.V. Mathur	Educationist	F-48, Sundar Marg, C-Scheme, Jaipur
14.	Dr. Ikbal Narain	Educationist	4-Ka-7, Jawaharnagar, Jaipur
15.	Sh. Satya Kishore Saxena	Pramukh	Zila Parishad, Ajmer
16.	Sh. Mangi Lal Choudhary	Pradhan	Panchayat Samiti, Dadu
17.	Sh. Gauri Shankar Sharma	Sarpanch	Gram Panchayat, Matasula, Panchayat Samiti Jamwa Ramgarh, District Jaipur
18.	Sh. Pawan Chopra	Govt. Service	Director, HCM RIPA
19.	Sh. K.L. Baraya	IAS (Retd.)	584, Lane 6, Tilak Nagar, Jaipur
20.	Sh. B. Hooja	IAS (Retd.)	Uniyara Garden, Jaipur
21.	Sh. L.C. Gupta	Govt. Service	Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur

7. A copy of the Rules and Regulations of the Society certified to be correct by three members of the Society is filled with the Registrar of Societies, Jaipur alongwith the Memorandum of the Association. We, the several members whose names and address are given below, having associated ourselves for the purpose prescribed in this Memorandum of Association do hereby subscribe our names to this Memorandum of Association and respective hands herein toand from ourselves into a Society under the Rajasthan Societies Registration Act, 1958 this 25th day of March, 1989 at Jaipur.

1. Sh. Shiv Charan Mathur, Chief Minister, Rajasthan, Jaipur
2. Sh. Bhairulal Bhardwaj, State Minister, Rural Development & Panchayati Raj, Rajasthan, Jaipur
3. Sh. S.P. Vishnoi, Development Commissioner & Secretary to Govt. Rajasthan, Jaipur
4. Sh. D.S. Meena, Secretary to Govt. Special Schemes, Rajasthan, Jaipur
5. Sh. L.C. Gupta, Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur

Witness

1. Sh. Radheshyam Rajoria, Additional Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur
2. Sh. Hemant Shesh, Dy. Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur

Rules

I. Short Title

These rules may be called " Rules of the Indira Gandhi Panchayati Raj and Rural Development Institute"

II. Definition

- (i) The "Institute" means the "Indira Gandhi Panchayati Raj and Rural Development Institute"
- (ii) The "General Council" means the General Council of the Institute.
- (iii) The "Executive Council" means the executive council of the Institute.
- (iv) The "President" and the "Vice President" means President and Vice President of the Institute.
- (v) "Rules" means any of the Rules and Regulations of the Institute.
- (vi) "Society" means the Indira Gandhi Panchayati Raj and Rural Development Sansthan Society.
- (vii) "State Government" means the Government of Rajasthan.

III. Constitution of the Institute

(i) The Institute shall consist of the following member, namely:

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| 1. Chief Minister of Rajasthan | President |
| 2. Minister or State Minister of Rajasthan for Panchayati Raj and Rural Development | Vice President |
| 3. One M.P. and two MLAs from Rajasthan | Member |
| 4. Eight representatives of Panchayati Raj Institutions (two Pramukhs, two Pradhans, two Sarpanchas and two Panchas) | Member |
| 5. Two persons from non-official institutions or voluntary organizations working in rural development/ reconstruction and allied fields in Rajasthan | Member |
| 6. Five eminent persons who have made noteworthy contribution in the field Panchayati Raj, Rural Development/reconstruction and allied subject | Member |
| 7. One person each from the Rajasthan Panchayati Parishad and the Rajasthan Co-operation Union and Rajasthan Krishak, Samaj | Member |
| 8. Vice Chancellors of Rajasthan University Jaipur and Agricultural University, Bikaner | Member |
| 9. A representative of the Department of Rural Development, Ministry of Agriculture Government of India | Member |
| 10. A representative of the National Institution of Rural Development, Rajendra Nagar, Hyderabad | Member |

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|-----|---|--------|
| 11. | Development Commissioner & Secretary Rural Development and Panchayati Raj Government of Rajasthan | Member |
| 12. | Secretary Incharge of Agriculture, Co-operation, Animal Husbandry, Tribal Development, Special Schemes, 20 Point Programme, Forest, Education, Social Welfare, Energy and non-conventional Energy, Special Secretary and Director, Rural Development and Panchayati Raj Government of Rajasthan | Member |
| 13. | Two faculty members of the Sansthan by rotation fixed by the Director each one holding office for a period of one year | Member |
| 14. | Director, HCM-RIPA | Member |
| 15. | The Director of the Institute. | Member |

(ii) Members at (3), (4), (5) & (6) be nominated by the President and members at (7), (9) & (10) will be nominated by the concerned organization.

IV. Roll of Members

The Institute shall keep a roll of members giving their occupations and address and every member shall sign the same. If a member of the Institute changes his address, he shall notify his new address to the Director who will there upon cause his new address to be entered in the roll of members. If the member fails to notify his new address, the address given in the roll of member shall be deemed to be his address.

V. Term of Office

1. The term of office of the members of the society shall be for three years at the expiry of which period the organization authority or the Government Department concerned may nominate the same person or other person in their place provided that:-

(a) Membership or a person becoming member of the society by reason of holding some office will terminate when he ceases to hold that office;

(b) Members of the society representing the Central/State Government shall continue to be such member during the pleasure of the concerned Government;

2. In the case of any vacancy arising earlier than the stipulated period of three years, the organization or the Department concerned may nominate any other person for the unexpired portion of the term.

3. A member the Sansthan may resign his membership by a letter addressed to the Director but his resignation shall take effect only on its acceptance by the President.

4. A member of the Sansthan shall cease to be a member if he becomes insolvent or of unsound mind or is convicted of a criminal offence involving moral turpitude.

VI. Director

1. Director shall be appointed by the State Government in consultation with the Executive council. He shall receive such salary and emoluments and will be governed by such terms and conditions of service as the State Government may determine from time to time.

2. The Director will be the Secretary of the Society.

VII. The General Council

1. There shall be a General Council of the Sansthan and it shall be composed of all the members of the Sansthan;
2. The annual general meeting of the General Council shall be held at such date, time and place as may be determined by the President;
3. The General Council shall meet at least twice every year;
4. For the purpose of the last sub-rule, each year shall be deemed to commence on the first day of April and terminate on the thirty first day of March of the following year;
5. The President may convene a special meeting of the General Council whenever he thinks fit, and shall do so on the written requisition of not less than one third of the members of the Sansthan;
6. Every notice calling a meeting of the General Council shall state the date, time and place at which such meeting will be held and shall be served upon every member of the General Council not less than fifteen clear days before the day appointed for the meeting;
7. The accidental omission to give notice to, or the non-receipt of notice by, any member or other person, to whom it should be given, shall not invalidate the proceedings at the meeting;
8. In the absence of the President the Vice-President shall preside. In the event of both the President and Vice-President being absent, the members present at the meeting will elect a person from amongst themselves to preside over the meeting;
9. Nine members of the General Council present in person shall form a quorum, no quorum shall be required for an adjourned meeting;
10. All disputed questions at meetings of the General Council shall be determined by vote;
11. Each member of the Sansthan shall have one vote;
12. In case of an equality of votes the person presiding over the meeting shall have the casting vote;
13. The President may invite any person other than a member, to attend a meeting of the General Council. Such invitee shall not, however, be entitled to vote at the meeting;
14. The General Council shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment, nomination or election of any member and no act or proceedings of the General Council shall be invalidated or notified merely by reason only of the existence of any vacancy therein or any defect in the appointment, nomination or election of any member.

VIII. Functions & Powers of General Council

The General Council shall have the following powers and functions namely to:-

- (i) Approve the annual budget of the Sansthan drawn up by the Executive Council, and approve budget shall be submitted to the Government for sanction of Government grants;

(ii) Nominate the auditors;

(iii) Consider the annual report prepared by the Executive Committee;

(iv) Consider the balance sheet and audited accounts for outgoing year;

(v) Add and amend with the prior approval of the State Government the Rules of the Sansthan;

(vi) Frame with the approval of the State Government bye-laws not inconsistent with these rules, for the regulation of the business of the Sansthan and in particular with reference to preparation and approval of the budget estimates, the sanctioning of the expenditure re-appropriation of funds, making and execution of contracts, the investment of the funds of the Sansthan, sale of alteration of such investment, accounts and audit, procedure for appointments of staff, the terms and tenure of appointments, emoluments, terms and condition, governing scholarships, fellowship and deputation, grants-in-aid, research schemes and projects, rules of conduct and other conditions of service of the staff of the Institute;

(vii) To constitute two Standing Committees with or without power to coopt, for disposal of any business of the Institute or for advice in any matter pertaining to the Sansthan, namely (1) the finance, appointments and administration of the Sansthan and (2) the Academic Committee to deal with matter relating to training and research in the manner as here-in-after provided;

(viii) To perform such other functions as are entrusted to it under these rules.

IX. The Executive Council

(i) There shall be an Executive Council of the Sansthan and it shall consist of the following members :-

1.	Minister or State Minister for Panchayati Raj & Rural Development	Chairman
2.	Development Commissioner & Secretary Rural Development & Panchayati Raj	Vice-Chairman
3.	Finance Secretary or his representative not below the rank of Dy. Secretary	Member
4.	Special Secretary & Director, Rural Development & Panchayati Raj	Member
5.	Secretary, Special Schemes or his representative not below the rank of Dy. Secretary	Member
6.	Five Persons nominated by the President of the Sansthan from amongst the members of the General Council specified in :- (i) Clause III (i) 3 One (ii) Clause III(i) 4 One (iii) Clause III(i) 5,6,7 & 8	Member
7.	Director of the Sansthan	Member

(ii) The term of nominated members of the Executive Council shall be three years but they shall be eligible for re-appointment. If any member of the Executive Council ceases to be a member of the Institute; he shall automatically cease to be member of Executive Council.

(iii) The Executive Council shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment, nomination or election of any member and no act/proceeding of the Executive Council shall be invalidated or nullified merely by reason only of the existence of any vacancy therein or of any defect in the appointment; nomination or election of any member.

(iv) A nominated member of the Executive Council shall cease to be such if he fails to attend three consecutive meetings of the Executive Council without prior leave of the president.

(v) Any casual vacancy amongst the nominated members of the Executive Council arising from death or resignation or otherwise may be filled by nomination by the President and the members so nominated shall hold office for the unexpired portion of the term of Office of the member causing the vacancy.

(vi) Every meeting of the Executive Council shall be presided over by its Chairman and, in his absence by the vice-Chairman, but the decisions taken at such meeting will be acted upon only after approval of the Chairman.

(vii) Four members of the Executive Council present in person shall constitute quorum shall be required for an adjourned meeting.

(viii) For every meeting of the Executive Council not less than 7 clear days notice shall be given to each member, provided that the chairman in special circumstances may call a meeting at a shorter notice.

(ix) Atleast three meetings, of the Executive Council shall be held in every year.

(x) For the purpose of the last sub-rule each year shall be deemed to commence on the first day of April and terminate on the thirty first day of March of the following calendar year.

(xi) The Chairman of the executive Council may himself call, or by a requisition in writing signed by him may require the Director to call a meeting of the Executive Council at any time.

(xii) Each member of the Executive Council including the Chairman thereof shall have one vote and in case there shall be an equality of votes on any question to be decided by Executive Council, its Chairman or in his absence the person presiding over the meeting shall in addition have a casting vote.

(xiii) The Chairman of the Executive Council may invite any person, other than a member to attend a meeting of the Executive Council. Such invitee shall not, however, be entitled to vote at the meeting.

(xiv) Any business which it may be necessary for the Executive Council to perform may be carried out by circulation among all its members and any resolution so circulated and approved by a majority of the members signing shall be as effectual and binding as if the resolution had been passed at a meeting of the Executive Council provided that at least six members have recorded their views on the resolution.

X. Function & Powers of the Executive Council

(i) Subject to the general control and directions of the General Council, the Executive Council shall be responsible for the management and administration of the affairs of the Sansthan in accordance with these objects and shall have all powers which may be necessary or expedient for the purpose.

(ii) Without prejudice to the generally of the foregoing sub-rule the Executive Council shall have the following functions namely;-

(a) To prepare and execute detailed plans and programs for the furtherance of the objects of the Sansthan;

(b) To create such posts, appoint and control such staff other than those for whose appointment specific provision has been made elsewhere, as may required for the efficient management of the affairs of the Sansthan and to regulate the requirement and conditions of their service;

- (c) To receive and to have custody of the funds of the Sansthan and manage the properties of the Sansthan;
- (d) To enter for and on behalf of the Sansthan into agreements including those containing arbitration clauses;
- (e) To do and defend all legal proceedings on behalf of the Sansthan;
- (f) To appointment committees, with or without powers to co-opt, for disposal of any business of the Sansthan or for advice in any matter pertaining to the Sansthan, provided that in case of emergency, the Chairman of the Executive Council shall have the power to appoint such committees;
- (g) To accept the management of any endowment trust, fund subscription or donation, provided that it is not attended by any condition inconsistent or in conflict with the objects of the Sansthan;
- (h) To draw up the annual budget of the Sansthan to be submitted for approval of the General Council;
- (i) To prepare the annual report and accounts of the Sansthan for the consideration of the General Council;
- (j) To incur expenditure subject to the provision of the approved budget;
- (k) To lay down terms and conditions governing scholarships fellowships, deputations, grant-in-aid, research schemes and project; and
- (l) To nominate a person or persons to represent the Sansthan in national, international conference and organizations;
- (iii) (iii) The Executive Council may by resolution delegate to its Chairman, to any standing committee, or to the Director or to any other officers of the Sansthan, such of its powers for the conduct of business as it may deem fit, subject, if deemed necessary, to the condition that the action taken by its own Chairman, the Standing Committee or the director, or other officers under the powers so delegated to him shall be subject to confirmation at the next meeting of the Executive Council.

XI. Standing Committee

- (a) There shall be two Committee namely;
 - (i) the Committee on Administration
 - (ii) the Academic Committee
- (b) Composition of the Committees

1. Committee on Administration

The Committee on Administration shall consist of 5 members including the Chairman and the Director of the Sansthan shall be the

Chairman, namely :-

1.	The Director of the Sansthan	Chairman
2.	Special Secretary & Director, Rural Developmen & Panchayati Raj. or his nominee not below the Rank of the Deputy Secretary.	Member
3.	Deputy Secretary, Finance dealing with RD & PR Department.	Member
4.	Two persons from among the members of the Executive Council to be nominated by the Executive Council for such terms as may be Fixed by the Executive Council but not exceeding 3 years.	Member
The Chairman shall have the power to co-opt as member, such person or persons as may be necessary.		
5.	Every meeting of the Committee on administration shall be presided over by the chairman (Director).	Member
6.	Three members of the committee on Administration which shall include the representative of the State Govrnment vide (ii) & (iii) shall constitute the quorum.	Member

2. Academic Committee

The Director of the Sansthan shall be the Chairman of the Academic Committee. It shall consist of the following Members, namely :-

1.	The Director of the Sansthan	Chairman
2.	Special Secretary, RD & PR or his nominee not below the rank of the Deputy Secretary Secretary.	Member
3.	Secretary, SS & IRD or his nominee not below the rank of the Deputy Secretary.	Member
4.	Two persons from among the members of the Executive Council to be nominated by the Executive Council for such terms as may be Fixed by the Executive Council but not exceeding 3 years.	Member
5.	All Additional Director/Professors of IGPRS.	Member
6.	Director, HCM SIPA or his nominee not below the rank of Additional Director/ Professor.	Member
The Chairman shall have the power to co-opt other members as he considers necessary including eminent academicians, and from academic and Research institutions etc.		
7.	Every meeting of the Academic Committee shall be presided over by the Chairman (Director).	Member
8.	Five members of the Academic Committee which shall include the representative of the State Govt.[vide (ii) and (iii) above] shall constitute the quorum.	Member

XII. Powers and Functions of the Committees

1. Committee on Administration

The Committee on Administration shall deal with matters relating to appointment, administration and finance. It shall deal with matters, proposals or schemes relating to the following subjects referred to it, initiated by it or otherwise:

Appointments:

(I) Selection and making recommendations for appointments or selection and appointments to posts in different categories;

(II) Prescription of rules for recruitment to post referred to in (I) above.

Administration:

Matters relating to Administration of the Sansthan, staff, service conditions of staff, welfare measures, Rules of the Sansthan, service By-laws, Financial Bye-laws Research Project Bye-laws and Fellowship, Scholarship and Deputation Bye-laws of the Sansthan, Conduct Rules, etc., disciplinary matters concerning employees of the Sansthan.

Finance:

- (i) To examine proposals, schemes, projects and major works programs involving financial implications;
- (ii) To scrutinize proposals for creation or abolition of posts and creation or abolition any category of posts;
- (iii) To scrutinize the budget estimates of the Sansthan;
- (iv) To scrutinize the Annual Accounts of the Sansthan and the Audit Report there on;
- (v) To scrutinize proposals for re-appropriation of funds;
- (vi) To review the financial position of the Sansthan from time to time;
- (vii) To review the consultancy, development fund and benevolent fund accounts of the Sansthan from time to time;
- (viii) To examine by other matter with financial implications affecting the affairs of the Sansthan;

The Committee shall dispose of finally matters in respect of time for which the Executive Council has delegated its powers under rule XII (iii) of the Rules of the Sansthan. In all other matters, and in respect of items (iii) & (iv) above, the Committee shall tender its advice and make its recommendations to the Executive Council.

2. Academic Committee

The Academic Committee shall deal with matters relating to study research and training. It shall also function as the committee on evaluation. It shall deal with matters, proposals or schemes relating to the following subjects referred to it or initiated by it or otherwise.

Training:

- (i) Annual training program of the Sansthan;
- (ii) Any other matter relating to training activities of the Sansthan, such as methodology of training, coverage, course content, syllabus, duration etc.

Research and Studies:

- (i) Annual research program of the Sansthan;
- (ii) Proposals in regard to research studies to be taken up during the year, not included in the annual program;
- (iii) Consultancy research studies sponsored by Ministers and Departments of Government of India, State Government and other agencies in India or abroad or international agencies;

(iv) Collaborative research studies in collaboration with Universities, other academic and research institution, in India or abroad or international organizations and to examine and determine collaborative terms in such cases;

(v) Award of fellowship/scholarship under the fellowship, Scholarship and Deputation Bye-laws;

(vi) To examine any matter concerning research and training activities of the Sansthan.

The Committee shall dispose of finally matters in respect of items for which the Executive Council has delegated its powers under Rule-XII (iii) of the rules of the Sansthan. In all other matters, the committee shall tender its advice and make recommendations to the Executive Council.

XIII. Powers and functions of the Director

(i) The Director as the Principal Executive Officer of the Sansthan shall be responsible for the proper administration of the affairs of the Sansthan and shall exercise powers under the direction and guidance of the Executive Council;

(i) It shall be the duty of the Director to coordinate and exercise general supervision over all the activities of the Sansthan;

(ii) He shall prescribe the duties of all officers and staff of the Sansthan and shall subject to these rules and bye-laws, if any, exercise such supervision and disciplinary control s may be necessary;

(iii) In the absence of the Director on long leave, deputation in India or abroad or at the time of laying down office arrangements to look after the duties of the Director may be made by the Chairman of the Executive Council with the prior approval of the government.

XIV. Funds Investments & Properties of the Sansthan

(i) Funds of the Sansthan consist of the following:-

(a) grants made by the State or Central Government

(b) donations and contributions from Panchayati Raj Institutions and District Rural Development Agencies

(c) Donations and contributions from other sources

(d) Fees and charges imposed by Sansthan for services rendered by it

(e) Income from investments;

(f) Income and receipts from other sources

(ii) The society may

(a) accept grants of money, securities or property of any kind and undertake and accept the management trust, fund or donation not inconsistent with the objects of the society on such terms as may be prescribed by the Government from time to time

(b) invest and deal with funds and monies of the society

(c) Impose and recover fees and charges for the services rendered by it

(d) purchase, hire, take on lease, exchange or otherwise acquire a property movable or immovable, which may be necessary or convenient for the purpose of the society and construct, alter and/or maintain such building and works, as may be necessary for carrying out the objects of the society

(e) sell, hire, lease, exchange or otherwise transfer or dispose of all or any property, movable or immovable of the society, provided that for the transfer of immovable property prior approval in writing of the Government of Rajasthan is obtained

(f) borrow and raise monies on mortgages, promissory notes or other securities founded or based upon all or any of the properties and assets of the society or without any securities, provided that prior approval in writing of the Government of Rajasthan is obtained in that behalf

(g) draw, accept, make, endorse, discount and deposit Government of Rajasthan and other promissory note, bill of exchange, cheques or other negotiable instruments

(h) create Reserve Fund, Sinking Fund, Insurance Fund or any other special fund whether for depreciation, repairs improvement, extension or maintenance of any of the properties or rights of the society and/or for recouping wasting assets and for any other purposes for which the society deems it expedient or proper to create or maintain any such Fund or Funds

(iii) All property of the Society, movable or immovable shall vest in the Executive Council.

(iv) The income and property of the society howsoever derived shall be applied towards the promotion of the objects as set forth in the Memorandum of Association subject, nevertheless, in respect of expenditure of grants made the Government of Rajasthan to such direction as the Government of Rajasthan may from time to time give. No portion of the income and property of the Society shall be apid or transferred directly or indirectly by way of the dividend, bonus or otherwise howsoever by way of profit to persons who at any time are or have been members of the society, or to any of them or to any persons claiming through them or any of them; provided that nothing herein shall prevent the payment in good faith of remuneration to any member or other person in return for service rendered to the society or for travelling allowance, halting allowance and other similar charges.

(v) If on the winding up or dissolution of the society, there shall remain after the satisfaction of its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the Society or any of them, but shall be dealt with the manner provided under Rajasthan Society Registration Act, 1958.

XV. Powers of the Government

In the discharge of its functions the General Council shall be guided by such directions on questions of policy as may be given to it by the State Government. The decision of the State Government as to whether a question is or is not a matter of policy shall be final. Such directions shall be in writing.

XVI. Audit of accounts

(i) The Sansthan shall cause regular accounts to be kept of all its money and properties in respect of its affairs. The accounts shall be maintained in such form, as the State Government may prescribe.

(ii)The Accounts of the Sansthan shall be audited annually by the Director, Local Fund Audit, Rajasthan or by any person authorized by him in his behalf and any expenditure incurred in connection with such audit shall be payable by the Sansthan to the Director, Local Fund Audi, Rajasthan.

(iii)The Director, Local Fund Audit, Rajasthan and any persons appointed by him in connection with the Audit of the Sansthan shall have the same rights, privileges and authority in connection with such audit as the Accountant General accounts and, in particular, shall have the right to demand the production of books, accounts, connected vouchers and other necessary documents and papers.

(iv)The result of the audit shall be communicated by the Auditor to the General Council of the Sansthan who shall submit a copy of the Audit Report along with its observations to the Government of Rajasthan and to the Sansthan

XVII. Annual Report

An annual report of the proceedings of the Sansthan and of all works undertaken during a year together with balance sheet and audited accounts shall be prepared by the Executive Council for the information of the Government and of the members of the Sansthan. A draft of such report and yearly accounts of the Sansthan shall be placed before the General Council at the Annual General Meeting.

XVIII. Office of the Sansthan

The office of the Sansthan shall be at Jaipur in the State of Rajasthan.

XIX. Service of Notice

(i) A notice may be served upon any member of the Sansthan either personally or by post at the address mentioned in the roll of members.

(ii) Any notice so served by post shall be deemed to have been served on the day following that on which it is posted.

XX. Alternation or Extension of the purpose of the Sansthan

Subject to the provision of the Rajasthan Societies Registration Act 1958, the General Council may alter, extend or abridge any purpose or purposes for which the society is established.

XXI. Amendment of the Rules

The rules of the society may be altered at any time by a resolution when voted by two thirds of the members present at a meeting of the General Council convened for this purpose in accordance with the rules of the Society. Such alterations/amendments will be effective only after approval of the State Government.

XXII. Continuance of existing staff

Such members of the staff already holding posts in the Indira Gandhi panchayati Raj Sansthan, before the registration of the Society, as have expressed their willingness in writing to continue to work under the society shall be deemed to have been appointed to their respective posts by the society after its registration, on the same terms and conditions of service as they were originally appointed under the Indira Ganshi Panchayati Raj Sansthan, such of them as have lien, on other posts in the State Government, being regarded as on deputation to the society.

XXIII. Applicability of Government Rules

(i) Where there are no rules/bye-laws of the Society or the Rules/bye-laws are silent, the rules of the State Govt. shall, mutatis mutandis apply to the society, with the stipulation that the terms "Head of the Office" Head of Department", "Government" and "Governor" in Government Rules will mean the officer authorized by the Director, "Director", "Executive Council" and "General Council" of the society respectively.

(ii) Without prejudice to the generality of the above clause, the following rules of the State Government shall apply mutatis mutandis to the society till separate rules/bye-laws of the society are framed:-

1. Rajasthan Service Rules;
2. General Finance & Accounts Rules;
3. Rajasthan Travelling Allowance Rules;
4. Rajasthan Civil Services (CC & A) Rules;
5. Rajasthan Government Servant & Pensioners Conduct Rules; and
6. Rajasthan Government Servants (Medical Attendance) Rules.

We, the serval persons whose names and address are subscribed here to, being members of the Executive Council of the Indira Gandhi Panchayati Raj Sansthan certify the above to be a correct copy of the Rules of the said Society.

Signed by:	
1. Sh. S.P. Vishnoi, Development Commissioner & Secretary to Govt. or Rajasthan, Jaipur	Sd/-
2. Sh. D.S. Meena, Secretary, Special Schemes, Rajasthan, Jaipur	Sd/-
3. Sh. L.C. Gupta, Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur	Sd/-
Witness :	
4. Sh. Radheshyam Rojoria, Addl. Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur	Sd/-
5. Sh. Hemant Shesh, Dy. Director, Indira Gandhi Panchayati Raj Sansthan, Jaipur	Sd/-

As and when there is any change in the nomenclature of the Sansthan and Designation (s) mentioned in these Rules such change(s) should automatically stand incorporated in the concerned Rules.